



UPDATE ON REGULATORY CHANGES AFFECTING ONTARIO-BASED TRAINERS

As promised in P•T•I Bulletin No.5, dated October 15, 2009, this bulletin provides an update on regulatory changes affecting Ontario-based P•T•I Trainers. As expected, both the Propane Training Institute and its Regional Business Partner, FSN Training and Development Inc. were **approved** by the Ontario Technical Standards and Safety Authority (TSSA) as Training Providers for the next three years (January 1, 2010 through December 31, 2012).

The purpose of this bulletin is to provide additional information on how P•T•I is addressing some of the specific requirements in the current policy document issued by TSSA entitled "*TSSA Policy and Procedures pertaining to Accreditation and Program Approvals of Training Providers/Organizations for Record of Training (ROT) programs*".

Please note, there is currently **NO ADDITIONAL ACTION** required by Ontario-based trainers. You will continue to train and process the exams as you have in the past. The following is a summary of how P•T•I is addressing some of the policy requirements:

1. The information submitted to TSSA by P•T•I relating to the practical experience of its 139 Ontario-based trainers was acceptable to TSSA. *P•T•I's Training Administrator, Marlene Pettit* will be sending a letter to each Ontario based trainer to confirm this. If you were an active P•T•I trainer as of November 15, 2009, your practical experience has been reviewed and approved by TSSA and you may continue training as of January 1. TSSA will not be issuing separate ID numbers for P•T•I certified trainers since P•T•I already has its own ID numbering system in place.
2. The requirement for exam invigilators to be someone other than the program instructor for certification programs does not apply to current P•T•I training courses. This requirement refers to training that occurs over a longer period of time, such as for gasfitter training.
3. The ROT card (and certificate) issued by P•T•I will be enhanced to include the P•T•I Trainer name and more information relating to the various skills covered by the training and the Ontario-specific ROT code to be used. Due to limitations of space, P•T•I will no longer issue cards that identify all provincial ROT requirements the course satisfies. Instead, the ROT information will be specific to the province and based on the address submitted by the student on the exam. In other words, if the student lives in Ontario, the card issued by P•T•I will refer to Ontario ROT requirements only.
4. The TSSA policy requirement for the student's date of birth to be printed on the card was for security and identification purposes. Since P•T•I cards have a signature strip that can be verified by a TSSA inspector, P•T•I is not required to print this information on the card.



BACKGROUND INFORMATION

Click here to access the new ROT Policies and Procedures document as posted on the TSSA website:

<http://www.tssa.org/CorpLibrary/ArticleFileMain.asp?Instance=136&ID=757F564192BC40CA99F49BC76CA7C68D>

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