



PROPANE GAS
ASSOCIATION OF CANADA
ASSOCIATION CANADIENNE
DU GAZ PROPANE

2011 CALL FOR PRESENTATIONS SESSION SUBMISSION FORM

The Propane Gas Association of Canada (PGAC) is now accepting presentation proposals for the 2011 National Conference taking place on June 7 - 10, 2011 in Gatineau, Quebec.

Submission Deadline

Proposal submissions must be received in the PGAC office by **WEDNESDAY, SEPTEMBER 15, 2010**.

Submission Requirements

Please complete the attached Session Submission Form and submit with all required attachments, including a session outline, session description and speaker credentials. Incomplete submissions will not be considered. Submissions must be original sessions not previously presented at other propane industry events. Speakers **may not** use the session for company sales pitch, self-promotion or criticism of competitors.

Session Scheduling

Sessions will be scheduled throughout the 2011 PGAC National Conference & Trade Show from Wednesday, June 8 through Thursday, June 9, 2011.

Presentation Materials

Speakers are required to provide presentation material in advance to PGAC for distribution on-site or posting on the website. The submission deadline for presentations materials will be Friday, May 6, 2011. Speakers will authorize PGAC to reproduce presentation material for distribution and post materials online for download.

Expenses

PGAC offers speakers national recognition at a major industry event and the opportunity to share ideas and concerns with their peers and colleagues. PGAC does not pay a speaker honorarium. Speakers are responsible for their own expenses. PGAC offers one complimentary full-conference registration per titled program to the primary contact for the session. Transfer of complimentary registration is not permitted. Additional co-presenters are required to register if they attend the 2011 PGAC National Conference & Trade Show.

Selection and Notification

Presentation submissions will be reviewed for consideration by the PGAC National Conference Committee. The selection process is based on the session's relevance to the propane industry and the speaker's knowledge, experience and qualifications. Speakers will receive notification of acceptance by Friday, October 21, 2010.

Questions

For speaker consideration, please email the above information to the Manager, Member Services.

Linda Kool

Manager, Member Services

Phone: 403.543.6503

Email: lkool@propanegas.ca



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Speaker Contact Information:

First Name _____ Last Name _____

Title or Position _____

Company / Organization _____

Address _____ City/Province/Postal Code _____

Phone _____ Fax _____

Email _____ Website _____

Signature _____

Applicant acknowledges review of guidelines and agrees to comply with all terms

Please indicate if you have spoken at a previous PGAC Conference Yes No

Session (please select one that best categorizes your session):

- Regulatory Supply and Demand
- Emerging Markets Sales and Marketing
- Safety/Training/Risk Management Business Operations
- Technology Other _____

Targeted Audience (please select the audience your session will address):

- General/Manager/Owner Mid-Level Management Operations

Session Time (please select the appropriate length for your session):

- 30-minute session 45-minute session 60-minute session

Additional Requirements:

Session proposals must include the following attachments.

- √ **Session Description:** Attach a one or two sentence description (50 – 75 words) and title that summarizes the session. The description should be clear, concise and interesting. The description will be published in the conference brochure and is subject to editing by PGAC.
- √ **Session Outline:** Attach a one to three-page summary of your presentation, including; session purpose and objectives; main points; intended learning outcome; and relevance to the propane industry.
- √ **Speaker Credentials:** Attach a brief bio, including qualifications for speaking on the session topic.

PLEASE SUBMIT PROPOSAL BY WEDNESDAY, SEPTEMBER 15, 2010 TO:

PROPANE GAS ASSOCIATION OF CANADA

ATTENTION LINDA KOOL

FAX: 403.543.6503 EMAIL: lkool@propanegas.ca